

## BANCHORY ACADEMY PARENT COUNCIL (BAPC)

### Minutes of the Annual General Meeting (AGM) held on 15 September 2022, 6:30-7pm, Learning Plaza.

**Present (current members):** Linda Stromberg (outgoing Chair), Rebecca Glansbeek, Ruth Hutchinson, Sofi Izatt (incoming Chair) and Alison Smart (Secretary).

**In attendance:** Sophie Logue McLeod.

**Apologies:** Trish Amundrud, Louise Considine, Cllr Eileen Durno, Scott Newey, Cllr Ann Ross and Cllr Yi-Pei Chou Turvey.

	Action
1. MINUTE OF LAST MEETING	
	The minutes of the AGM meeting held on 23 September 2021 were formally approved. There were no matters arising.
2. PARENT COUNCIL CHAIR'S REPORT	
	Linda Stromberg, outgoing Chair, gave a short overview of activity over the past year. This had continued to be more limited than in previous (pre-pandemic) years and included: <ul style="list-style-type: none"><li>○ Uniform Exchanges – these had been very successful with proceeds/donations split between participating schools and the church. This income would be tracked in future and set aside for any funding requests from the school. This would be helpful in the absence of ongoing fundraising activity following the demise of the PTA.</li><li>○ The use of parent surveys to gather feedback.</li></ul>
	Thanks were extended to: <ul style="list-style-type: none"><li>○ The Parent Forum for continued support and engagement with BAPC, including those who attended meetings as non-members.</li><li>○ Parent Council members, including thanks to the office bearers.</li><li>○ Local Councillors for their contribution in meetings.</li><li>○ The school, teachers, support staff and management team and Rector.</li></ul>
	There had been a complement of 13 BAPC members in 2021/22, There had been 2 online and 1 in person meeting.
3. FINANCIAL REPORT	
	Rebecca Glansbeek, Treasurer, had submitted a financial report for the year ending 31 July 2022 which highlighted the following: <ul style="list-style-type: none"><li>○ The opening balance for the year was £1012.23 in September 2021.</li><li>○ PC spent £379.20 on parka jackets and hoodies for the Banchory Academy Outdoor Learning group to work in the garden. Often children would not have appropriate clothing for outdoor learning. The purchase of the jackets and hoodies would help keep the kids stay dry and will be kept at the school for the benefit of all.</li><li>○ In May, Aberdeenshire Council deposited the annual allowance of £499.65 into the BAPC account. This was normally deposited in December, however due to COVID it had been delayed.</li></ul>

- The last deposit was made in December 2020.
- The Uniform recycle exchange had been successful and funds had been given to the school directly with a donation to the church. However, in June it was decided that the money would go into the PC account and used for specific clothing or school requests.
- A deposit of £268.23 was made from the Uniform exchange leaving the current balance
- The balance as of Aug 2022 was £1401.91.

#### 4. **APPOINTMENT OF MEMBERS 2022/23**

Communications had gone out to all parents inviting them to stand as members in the hope that some new members might be encouraged to come forward, particularly from earlier years. It was re-iterated that membership sought to be as diverse as possible and to include representatives from each year group. All parents, whether members or not, were welcome to attend and contribute to Parent Council.

The appointment of the following Office Bearers was approved:

- Chair: Sofi Izatt (new appointment)
- Vice Chair: vacancy
- Secretary: Trish Amundrud (new appointment)
- Treasurer: Rebecca Glansbeek (continuing)

The following members would continue into the 2<sup>nd</sup> year of their current 2-year appointment:

- Ruth Hutchinson
- Scott Newey

The following existing members had indicated a desire to retain their membership and their re-election for a further 2-year period was approved as follows:

- Louise Considine
- Alison Smart (outgoing Secretary)

The following new member was confirmed:

- Sophie Logue McLeod

Approval of the above completed the appointment of the Parent Council for 2022/23, with 8 places filled (the maximum number of parent members is 16, minimum 3). Consideration would be given to ways in which to encourage more members, particularly from S1 and S2 year groups.

Sincere thanks were extended to the outgoing Chair, Linda Stromberg, for supporting the Parent Council in recent years both as a member, as Vice-Chair and latterly as Chair.