

Thanks to
Mr
Duncanson
and Mrs
Forman for
contributing
resources

## Remember the basics of essay writing: Stick to your subject criteria

No slang (Hitler had lost his marbles / The British fuzz should carry guns / He was well chuffed to pass his exam)

No contractions (especially be aware of your/you're)

No - I think/feel that...

No shortcuts (e.g. / etc. / & instead of 'and')

No bullet points

Factual information such as names and dates - get them right!

Structure = intro / key points / conclusion

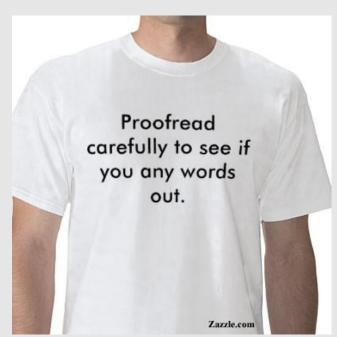
Use topic sentences at start of each paragraph to introduce point of paragraph

NEVER write/type your essay and then hand it in without proof reading.

Leave your essay - hopefully for at least a day - then read over again.

Get someone else to read it.

Read it aloud to yourself.



# Proof read the following:

in the banchory english department alot of mrs formans pupils forget there capital letters aswell as apostrophe's for ownership, the pupils who sit infront of her desk our often reminded of they're errors.

#### **ORIGINAL**

in the banchory english department alot of mrs formans pupils forget there capital letters aswell as apostrophe's for ownership, the pupils who sit infront of her desk our often reminded of they're errors.

### **CORRECTED**

In the Banchory English department a lot of Mrs Forman's pupils forget their capital letters as well as apostrophes for ownership. The pupils who sit in front of her desk are often reminded of their errors.

- ✓ Check for "silly" errors spelling, wrong names, autocorrect. Remember the computer is not always right!
- ✓ Use a dictionary.

### FORMAN'S FIVE FAUX PAS:

- 1. capital letters for proper nouns
- 2. comma splice
- 3. missing apostrophes
- 4. they're/their/there
- 5. infront, alot, aswell



IN EVERY SUBJECT





